

## Procedures for Care & Cleaning of Troop Equipment

### Tents

- 1) Erect or hang tent indoors (garage, basement, etc).
- 2) Allow tent to dry completely.
- 3) Sweep inside (no vacuums as they may tear the fabric).
- 4) Carefully remove any caked-on dirt.
- 5) Inspect all surfaces for damage (rips, cracked bones, poles, broken cords, etc).
- 6) Once tent is completely dry, break down, leaving doors (not screens) halfway unzipped.
- 7) Fold lengthwise; tent on bottom: fly; vestibule: roll up with pole bag and stake bag (11 stakes and 2 bones) in middle. Roll from back of tent pushing air out of tent.

### Patrol Boxes

- 1) Remove all contents and thoroughly wash box and lid with hot soapy water.
- 2) Set aside to dry.
- 3) Wash all pots (for cast iron, see below), pans and utensils (whether they are dirty or not) in hot soapy water. Wash the utensil container as well.
- 4) Dry everything completely and inspect for damage.
- 5) Carefully pack everything in box.

### Stoves

- 1) Remove cooking grate. Wash it in hot soapy water and set aside to dry.
- 2) Clean windscreen, inside bottom of stove and outside surfaces with damp, soapy sponge or rag. Use brillo pad if necessary. Be careful not to get soap in burners.  
**DO NOT IMMERSSE IN WATER!**  
When complete, run hands over all surfaces, making sure there is no grease left on the stove.
- 3) Dry and inspect for damage.

### Dining Flies

- 1) Hang Tarp to dry in basement or garage. You may need to turn it over to allow both sides to dry.
- 2) Inspect for damage. If any tie downs are not nylon cord, please remove and let the Quarter Masters know. There should be ten (10) tie down cords.
- 3) Fold (when folded, tarp should be a neat square no more than 2' x 2' with no ropes showing)

### Cast Iron Dutch Ovens and Griddles

- 1) Rinse with hot water (do not use soap), and dry thoroughly.
- 2) Before cooking, prepare the cooking surface by oiling or spraying with Pam.  
Avoid putting a cold utensils onto a very hot burner
- 3) After cooking, clean utensils with a stiff brush and hot water- Using soap is not recommended, and harsh detergents should never be used. Avoid putting hot utensils into cold water Thermal shock can cause metal to warp or crack.

- 4) Towel dry immediately and apply a light coat of Pam or vegetable oil while utensils are still warm.
- 5) Store in a cool, dry place- If you have a lid for your utensils, place a folded paper towel between the lid and the utensil to allow air to circulate.
- 6) **NEVER wash in dishwasher.**
- 7) If your utensil develops a metallic smell or taste or shows signs of rust, never fear. Wash with soap and hot water, scour off rust and season using the home seasoning instructions.

### **Food Boxes**

- 1) Wash all surfaces thoroughly with hot soapy water.
- 2) Dry completely.

### **Food Coolers**

- 1) Wash all surfaces thoroughly with hot soapy water.
- 2) Dry completely.

### **General Rules**

- 1) Equipment will wear out and break through normal usage. When this occurs, the Quartermasters should be informed immediately. If they are not available, the Campout Scoutmaster should be informed. If possible, the piece will be repaired or replaced at the campout. The Troop will pay for the repair or replacement of that item. If equipment is broken through incorrect use, the Patrol responsible will pay for that piece of equipment.
- 2) Any Equipment that comes back damaged or missing pieces, the Patrol will be held responsible for the cost of replacement or repair. The Quartermasters have to assume that since neither they nor the Campout Scoutmaster were informed of the breakage on the campout, that the equipment was broken while in the Patrol's possession.
- 3) All equipment other than tents and dining flies should be able to be returned at the next Troop meeting. For tents and dining flies:
  - a. If the camp out was wet (including morning dew or frost) – the return date is the second Troop meeting after the campout.
  - b. If the campout was dry - the return date is next Troop meeting.

All questions and clarifications should be referred to the Quartermaster Staff or Scoutmaster.

**REMEMBER- IF EQUIPMENT IS PROPERLY CLEANED ON THE CAMP OUT, IT DOES NOT HAVE TO GO HOME TO BE CLEANED!**